

*Professional experienced in delivering value and transforming requirements into successful solutions*

## **PROFICIENCY**

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- A result driven, hardworking and capable Telesales Representative with a track record of significantly achieving sales targets improving a company's processes and corporate programs.
- Having a proven ability to ensure that a company enjoys a competitive edge when compared to competitors by securing the maximum sales.
- Always delivering results, whilst working within the organizations core values and beliefs.
- Now looking for a new and challenging telesales representative/supervisor position, one that will make best use of existing abilities and knowledge and also for my career and professional development.

## **PROFESSIONAL EXPERIENCE**

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### **Saffran Autos (Jul 18 – Present as International Sales Executive)**

- Working on Trading and Shipment.
- Working as a Japanese Auction Executive.
- Working on Sales Projects.

### **Interquip (Mar 16 – Jun 18 as Customer Support Representative)**

- Worked as a Customer Service Agent.
- Worked on Customer Support Projects.
- Attended meetings and read information regarding company services to remain fully educated.
- Entered all customer information into company database by keeping confidentiality of customers.

### **A1 Communication (Jan 13 – Mar 16 as Telesales Representative)**

- Placed sales calls to current for inquiring customers.
- Provided reports of all sales results including customer comment or complaints.
- Attended meetings and read information regarding company services to remain fully educated.
- Entered all customer information into company database by keeping confidentiality of customers.
- Entered customer information into the company database and ensure that it is updated periodically.

## **TRAINING**

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- Telesales Training.
- Trading Training.

## **LANGUAGES**

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- English.
- Urdu.

## **EDUCATION**

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- **Bachelor's in commerce**  
Aspire Group of Colleges, Lahore. (In Progress)
- **Intermediate in Commerce**  
Board of Secondary Education, 2018, Lahore.
- **Matriculation: O Levels**  
Hamdard Public School, 2016, Lahore.

## ***MISCELLANEOUS***

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- Excellent communication skills.
- Effective team player with an ability to lead and work as a subordinate.
- Rapid learning and application skills.